

## RESUME

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# LYN LOO

### ADDRESS

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Clackamas, OR 97015

### EMAIL

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### PHONE

(971) 227 - 7092

### LINKEDIN

### STATEMENT

Aspiring producer/director  
garnering more experience  
in all aspects of filmmaking.  
Adept at problem solving  
and delegating multiple  
responsibilities as well as  
working with a big crew

### EDUCATION

Class of 2020  
Portland State University -  
Bachelor of Arts - Film

May 2015 - December 2016  
HELP University, Malaysia -  
American Degree Program,  
Bachelor of Arts

### LANGUAGES

Fluent in speaking English,  
Mandarin Chinese and  
Bahasa Malaysia

### SKILLS

- Adobe Premiere Pro
- Adobe Lightroom
- Adobe Photoshop
- Adobe Acrobat
- Celtx
- Final Draft
- Microsoft Office
- Studio Binder
- Attention to detail
- Project Management
- Collaboration
- Writing
- Customer Service
- Communication

### EXPERIENCE

September 2019 - June 2020

PSU.tv, Portland State University - *Project Director*

- Manage all PSU.tv projects and providing support to producers of all shows and narratives

June 2019 - August 2019

PSU.tv, Portland State University - *Volunteer Director*

March 2019 - June 2019

Vanguard Newspaper, Portland State University - *Multimedia Editor*

- Produce two videos a week related to weekly newspaper content with a team of videographers, editors and motion graphics designer

May 2019

PNW Lens Summit 2019, Koerner Camera Systems - *Production Assistant*

September 2018 - March 2019

School of Film, College of the Arts, Portland State University - *Teaching Assistant*

September 2018 - February 2019

Welcome to StubTown, PSUTV, Portland State University - *Producer*

November 2015 - January 2016

Medianetic, Kuala Lumpur, Malaysia - *Intern*

- Used iClone for motion graphics and animation

May 2015 - December 2016

American Flyer, HELP University, Kuala Lumpur, Malaysia - *President, Writer, Editor - in - chief*

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### PROJECTS

<i>What If</i>	Gaffer
<i>Open Wide</i>	Director, Director of Photography
<i>Before Dawn</i>	Production Assistant
<i>63 Miles Away</i>	Gaffer
<i>Executor</i>	Producer
<i>The Most Misused Word Since Love</i>	Gaffer
<i>When In The Woods</i>	Production Assistant
<i>Thunderbird</i>	Producer
<i>Alison's Coffee Corner</i>	Director, Director of Photographer, Editor
<i>Fencesitters (Feature-Length)</i>	Producer
<i>Shreds</i>	Producer
<i>Cultivar (Post-production)</i>	Co-Producer, 1st AD
<i>The Houses on Haven Street (In Pre-production)</i>	Production Coordinator
<i>Undercard (Pre-production)</i>	Production Coordinator
<i>Crouching Comic (Pre-production)</i>	Production Coordinator